

# Constitution of the Austral-Asian Christian Church Incorporated

## Definitions

Except where there is denotation to the contrary, otherwise the following abbreviations or names shall be interpreted as:

“Church”	Denotes the Austral-Asian Christian Church
“City”	Denotes the City of Adelaide
“former church”	Denotes the previous church one belongs to before becoming a member of this Church
“Public Officer”	Denotes the representative responsible for contact between this Church and the government

## Interpretations

Except where there is denotation to the contrary, otherwise the following abbreviations or names shall be interpreted as:

- a. The use of singular and plural nouns shall be mutually inclusive;
- b. The use of the male and female genders shall be mutually inclusive;
- c. The use of affusion baptism and immersion baptism shall be mutually inclusive.

## **1. Name**

1.1. This Church shall be called the “Austral-Asian Christian Church”

## **2. Mission Statement**

2.1. This Church shall take upon itself to exalt Christ, to preach the Gospel, to promote the truths of Christ, to nurture the spirituality of believers, to carry out the works of the Gospel, and fulfil the entrustment of Christ as its mission.

## **3. Statement of Faith**

3.1. This Church affirms belief in the Apostles’ Creed:

“We believe in God, the Father Almighty, Maker of heaven and earth; and in Jesus Christ, His only Son, our Lord, Who was conceived by the Holy Spirit, born of the virgin Mary, suffered under Pontius Pilate, was crucified, dead and buried. He descended into hell. On the third day He rose again from the dead. He ascended into heaven and is seated at the right hand of God the Father Almighty; from whence He shall come to judge the living and the dead. We believe in the Holy Spirit; the holy catholic church; the communion of saints; the forgiveness of sins; the resurrection of the body and the life everlasting.”

3.2. This Church affirms belief in the truths of the Holy Bible:

3.2.1. believing in the Father, the Son, and the Holy Spirit to be the Trinity God;

3.2.2. believing man is created in the image of God, and he lost his soul by defying God; by committing sin since the beginning of time, man has become sinner, cowering under the rage of God, that only with a sincere heart for repentance that salvation can come, and relying on the precious blood of Jesus Christ for absolution of the sinful nature, gaining rebirth by the Holy Spirit, and only thus can he enter into the Kingdom of God;

3.2.3. believing in the New Testament and the Old Testament to be God’s revelations, and the word of God, being the absolute and credible truth. These are the ways for vitalizing life, and are the supreme principles of faith and conduct;

3.2.4. believing the devil is an evil spirit operating in the heart of every man of insolence, it is the source of all sins, and that the time will come for it to be sent to eternal punishment;

3.2.5. believing in baptism by water, to openly acknowledge Jesus Christ as the Savior, testifying to die with Christ, to be buried with Christ and to rise again with Christ.

## **4. Members**

4.1. Membership

4.1.1. Those receiving baptism in this Church shall thereupon become members of this Church.

4.1.2. Members of Austral-Asian Chinese Church Incorporated on 23 September 2018 shall automatically become members of this Church together with their accrued seniority in the former.

4.1.3. Those whose memberships belong to churches overseas or in other cities of Australia may apply to become members of this Church.

4.1.4. Those whose memberships belong to other churches in this City may apply to transfer to become members of this Church.

#### 4.2. Membership Prerequisites

4.2.1. Members must be born-again Christians, baptized, aged 16 or above, and agree with the Mission Statement and the Statement of Faith of this Church.

4.2.2. Those applying or transferring to become members of this Church must have continuous attendance in this Church for a period of over six months.

#### 4.3. Application to Join or Transfer

4.3.1. Those receiving baptism in this Church must complete a membership application form.

4.3.2. Those whose memberships belong to churches overseas or in other cities of Australia, who wish to apply to become members, must complete a membership application form attached with a baptism certificate. After ascertainment of faith (pistis) by the Pastoral Team, the application shall then be submitted to the Board of Deacons for approval. When approval is granted, they will officially become members. In cases where proof of baptism cannot be substantiated, the individual can still be nominated to become church member by three church members after at least 1 year of active participation in church gatherings and submitting a testimony of faith. Alternatively, the individual can choose to be baptized again at this Church.

4.3.3. Those whose memberships belonging to other churches in this City, who wish to apply to become members, must complete a membership application form attached with a baptism certificate and proof of cancellation of membership from their former church. After ascertainment of faith (pistis) by the Pastoral Team, the application shall then be submitted to the Board of Deacons for approval. When approval is granted, they will officially become members.

4.3.4. Pastors or Evangelists employed by the Church as well as their spouses shall automatically become members of this Church without having to apply to become members.

#### 4.4. Members' Rights

4.4.1. Members who have reached the aged of 18 or above are entitled to take part in election and voting at General Meetings.

4.4.2. Members are entitled to be nominated as Deacons, subject to the requirements in Article 5.2.3.1 of this Constitution.

#### 4.5. Members' Obligations

4.5.1. The obligations for members of this Church include continuous Church attendance, tithing, seeking spiritual development, taking part in ministries, endeavoring to preserve the unity of the Church, living sanctified lives; and seeking to fulfil the Great Commission entrusted upon by Jesus Christ.

4.5.2. Abide by the rules set out in this Constitution.

#### 4.6. Termination of Membership and Members' Rights and their Reinstatement

4.6.1. Membership shall be automatically terminated upon the death of a member.

4.6.2. Members who have been in continuous absence from this Church, without valid reason, for six months or longer, may have their members' rights terminated without giving prior notice, unless having reasonable explanation in writing.

4.6.3. Members of this Church whose words or deeds seriously damage the unity of the church or their moral conducts are contrary to the truths of the Holy Bible, and despite repeated warnings by the pastoral staff, remain unrepentant, may have their memberships terminated by a decision from the Board of Deacons.

4.6.4. Members of this Church who move to other cities or countries and are subsequently unable to attend this Church, may have their members' rights terminated without giving prior notice.

4.6.5. Members of this Church who become members at another church may have their Members' rights terminated without giving prior notice.

4.6.6. Those who wish to apply for reinstatement of terminated membership or members' rights must first be subject to continuous attendance in this Church for a period of over six months.

## **5. Church Organization**

### 5.1. General Meetings

#### 5.1.1. Annual General Meeting

5.1.1.1. An Annual General Meeting must be convened within three months after the end of the financial year.

#### 5.1.2. Extraordinary General Meeting

5.1.2.1. An Extraordinary General Meeting may be convened in the following circumstances:

- a. Upon the request of the Board of Deacons; or
- b. Upon receipt of a written request to the Board of Deacons by not less than 30% of the members of this Church.

#### 5.1.3. Organisation

5.1.3.1. All members and non-members of this Church may attend General Meetings; however, only members aged 18 or over are entitled to take part in elections and voting during General Meetings.

5.1.3.2. General Meetings shall be chaired by the Chairman of the Board of Deacons. In the case of the Chairman of the Board of Deacons being unable to perform this duty, he must nominate another Deacon ahead of time to chair the General Meeting.

5.1.3.3. The Secretary of the Board of Deacons shall keep minutes at the General Meeting. In case the Secretary is unable to perform this duty, the Chairman of the Meeting may nominate another suitable member to take minutes for the Meeting.

#### 5.1.4. Authorities and Responsibilities

5.1.4.1. To approve the financial report of the Church for the previous year.

5.1.4.2. To approve the minutes of any General and Extraordinary General Meeting.

5.1.4.3. To make decisions on the renting of property; or the purchase, sale, transfer or renovation of properties owned by the Church. Where the rent of a property does not exceed the limit set out in

Article 8.3.1 of this Constitution, the Board of Deacons is entitled to independently make a decision to rent the property without seeking authorization from a General Meeting.

5.1.4.4. To carry out duties and responsibilities required of the General Meeting as set out in this Constitution.

#### 5.1.5. Notice for Meeting

5.1.5.1. The Board of Deacons must announce the date of the Annual General Meeting no less than 8 Sundays before the meeting is convened.

5.1.5.2. An announcement for the date of an Extraordinary General Meeting must be made no less than 14 days before the meeting is convened. Under urgent circumstances, the chairperson of the Board of Deacons may, by consent of the Senior Pastor, issue an announcement for the date of an Extraordinary General Meeting within 14 days but no less than 7 days before the meeting is convened, specifying the motion(s) to be transacted thereat.

#### 5.1.6. Quorum

5.1.6.1. The quorum for a General Meeting shall reach 30% of the total number of members in this Church or 100 members, whichever is lesser.

5.1.6.2. In cases where a General Meeting fails to reach the quorum, the meeting cannot proceed, and the Board of Deacons must arrange for an alternative date for the Meeting to be convened.

5.1.6.3. If a quorum is still not met at the resumed General Meeting, then the attendance at the time of the meeting shall constitute a quorum for that General Meeting.

#### 5.1.7. Motion

5.1.7.1. Meeting motions shall normally be proposed by the Board of Deacons.

5.1.7.2. A member of this Church may move a motion in writing no less than 28 days in advance of the Annual General Meeting. The motion proposed must be seconded by 30% of the members present at the Annual General Meeting before it can be deliberated.

5.1.7.3. The Board of Deacons must announce any motion not less than 14 days before an Annual General Meeting or Extraordinary General Meeting is convened.

5.1.7.4. No member may move any motion during a General Meeting.

5.1.7.5. A member of this Church who wishes to propose a material motion must convene an Extraordinary General Meeting to resolve the same pursuant to Article 5.1.2.1b of this Constitution.

#### 5.1.8. Resolution

5.1.8.1. All motions must be put to a vote by the members attending the Meeting by means of a ballot or by a show of hands.

5.1.8.2. Except otherwise specified in this Constitution, motions are normally decided by a simple majority of the members attending a General Meeting.

5.1.8.3. Except otherwise specified in this Constitution, all motions must be personally voted by the attending members of a General Meeting; no proxies are accepted.

#### 5.2. Board of Deacons

### 5.2.1. Members and Organisation

5.2.1.1. The Board of Deacons consists of elected deacons and one representative from the Pastoral Team, the number of members is dependent upon the prevailing conditions and needs of the church.

5.2.1.2. The Senior Pastor is the ex-officio representative of the Pastoral Team in the Board of Deacons, with right of speech and right to vote but without having to assume a portfolio of ministry. In the absence of a Senior Pastor, the Pastoral Team must appoint from among the pastors a representative to the Board of Deacons, who enjoys the same rights as the Senior Pastor in the Board of Deacons.

5.2.1.3. Chairman, Secretary, and Treasurer are standing positions.

### 5.2.2. Authorities and Responsibilities

5.2.2.1. Carry out tasks required of by the Board of Deacons under this Constitution.

5.2.2.2. Work with the Pastoral Team to promote the work of the Church.

5.2.2.3. Develop plans and financial budgets for ministries.

5.2.2.4. Assist the Pastoral Team in formulating annual works.

5.2.2.5. Supervise and manage the operation and development of subordinate organizations.

5.2.2.6. Manage the Church's finances and its assets.

5.2.2.7. Maintain and interpret this Constitution.

5.2.2.8. Develop by-laws to meet the operational needs of the Church.

5.2.2.9. Appoint members for the Management Committee of each of AUSTRAL-ASIAN CHRISTIAN CHURCH PROPERTY INCORPORATED and AUSTRAL-ASIAN CHINESE CHURCH INCORPORATED.

5.2.2.10. Set up certain functional groups and task force groups to meet the development needs of the Church, and appoint members for those groups.

### 5.2.3. Election of Deacons

#### 5.2.3.1. Qualifications

##### 5.2.3.1.1.

Deacons must possess the qualities described in 1 Timothy 3: 1-13 of the Holy Bible.

##### 5.2.3.1.2

Must be a member of this Church for over three years and regularly participating in Church gatherings

##### 5.2.3.1.3

If married, the spouse must also be Christian.

##### 5.2.3.1.4

Next of kin including mother, father, brothers, sisters, children, and spouse must not be elected as Deacons nor a member of the Board of Deacons at the same time.

5.2.3.1.5. Must reach the age of 25 on the date of being elected.

#### 5.2.3.2. Term in Office

5.2.3.2.1. From the 14th (2013-2016) Board of Deacons, a deacon serves for a term of three years (Note 1), and may be re-elected once consecutively; thereafter one must take leave for at least one year before being re-elected again as deacon.

5.2.3.2.2. The standing positions shall be elected from among the deacons for a term of one year, and shall be re-appointed consecutively if re-elected consecutively.

#### 5.2.3.3. Nomination of Candidates

5.2.3.3.1. The candidate for a position in the Board of Deacons must be nominated by a pastoral staff, a current serving member of the Board of Deacons or at least three church members. Upon acceptance by the Board of Deacons, the Pastoral Team must inquire with the nominee as to their willingness for appointment and obtain their consent before he or she can be listed as an official candidate.

5.2.3.3.2. The list of candidates for a new term of office as Deacons must be published five weeks before election. Individuals who want to raise objections may submit their reasons in writing using their real names to the Board of Deacons within 10 days from the date the list of candidates is published. The final list of names of candidates shall be published two weeks before election.

#### 5.2.3.4. Election Arrangements

5.2.3.4.1. The fixed number of Deacons shall be elected by the members from among the candidates for the Board of Deacons on the basis of one-person-one-vote, with the candidates receiving the higher number of votes winning the ballot.

5.2.3.4.2. The number of votes received by the candidates for the Board of Deacons must exceed half of the number of legitimate votes. The number of votes received by each candidate must be published on the day of voting.

5.2.3.4.3. In cases where the number of elected Deacons fails to reach the fixed number, then an alternative date would have to be set to elect from the list of unsuccessful candidates to make up the shortfall. The re-election may be held in accordance to Articles 5.2.3.5.1 and 5.2.3.5.2 of this Constitution.

5.2.3.4.4 Early vote by member who is otherwise unable to attend the General Meeting is also accepted, subject however to relevant provisions.

#### 5.2.3.5. Re-election Arrangement

5.2.3.5.1. Should there be a vacancy in the Board of Deacons arising from a deacon leaving office, the Board of Deacons may act in accordance with the prevailing conditions, either re-elect a new deacon or appoint existing deacon(s) to backfill that vacancy until the end of that term. If re-election is to take place, it shall be in accordance with the provisions in clauses 5.2.3.5.1 and 5.2.3.5.2 of this constitution.

#### 5.2.4. Resignation and Dismissal of Deacons

5.2.4.1. In cases where a Deacon is unable to perform his duties due to personal or health reasons, he is to submit a letter of resignation 30 days before leaving office and concerns shall be raised by the Pastoral Team. Once authorization is granted by the Pastoral Team and the Board of Deacons, he may retire from duties as Deacon.

5.2.4.2. If a Deacon is suspected of being in breach of the truth and teachings of the Holy Bible, committing acts that dishonor God's name; or willfully damaging the unity of the Church, preaching doctrines that are in contrary to the truths of the Holy Bible, the Pastoral Team shall proactively conduct investigations into the matter; during the period the investigations are undertaken the Deacon

in question may, depending on circumstances, be temporarily suspended from office and ministries. Should the investigation prove the facts of the case, the Pastoral Team shall propose a dismissal motion to the Board of Deacons. Upon approval by the Board of Deacons and once authorization is granted by a General Meeting, the individual concerned can then be dismissed from his position as Deacon.

#### 5.2.5. Meeting

5.2.5.1. The Board of Deacons shall hold meetings regularly and no less than six times a year.

5.2.5.2. The quorum is that: at least half of the serving Deacons must be present at the meeting of the Board of Deacons can be held valid.

#### 5.2.6. Resolution

5.2.6.1. Any proposed motion in the Board of Deacons shall be carried by more than half of the members present before it can be deemed valid and effective.

### **6. The Pastoral Team**

#### 6.1. Organisation

6.1.1. The Pastoral Team includes all pastoral staff employed by the Church.

#### 6.2. Authorities and Responsibilities

6.2.1. The Pastoral Team acts as the spiritual guide for the Church, its main duties and responsibilities include leading and shepherding the flock and preaching the word of God.

6.2.2. The Pastoral Team shall seek directions and visions, and formulate annual work plans for the development of the Church along with the Board of Deacons.

6.2.3. The Pastoral Team must assume the responsibility of overseeing the operation of the Board of Deacons. Should the Board of Deacons act in deviation from the teachings of the Holy Bible, the Pastoral Team must offer counsel and seeks correction.

#### 6.2.4. Duties and Responsibilities of the Senior Pastor

6.2.4.1. Performs the duties and responsibilities as described in Article 6.2 of this Constitution.

6.2.4.2. To represent the Pastoral Team in the expression of consensus or opinions and to participate in the decision making process of the Board of Deacons.

6.2.4.3. Administers the ministries of other pastoral staff.

6.2.4.4. Leads the Church and promotes the growth of the Church.

6.2.4.5. Works alongside other pastoral staff in the planning of ministries.

#### 6.2.5. Duties and Responsibilities of Pastors/Evangelists

6.2.5.1. Assists the Senior Pastor of this Church to perform his duties as described in Article 6.2 of this Constitution.



### 6.3. Qualifications of Pastoral Staff

#### 6.3.1. Qualifications of Senior Pastor/Pastor

6.3.1.1. The Senior Pastor/Pastor must be a born-again Christian, whose characters must conform to the requirements described in 1 Timothy 3: 1-7, have pure faith, believes in the Holy Bible as the word of God, holds a degree from a seminary recognized by this Church, must have more than five years of fulltime religious service experience in a church, and agree to abide by this Constitution.

#### 6.3.2. Qualifications of Evangelist

6.3.2.1. An Evangelist must be a born-again Christian, whose characters must conform to the requirements described in 1 Timothy 3: 1-7, have pure faith, believes in the Holy Bible as the word of God, holds a degree from a seminary recognized by this Church, and agree to abide by this Constitution.

### 6.4. Employment of Pastoral Staff

#### 6.4.1. Employment of Senior Pastor

6.4.1.1. The Board of Deacons is to appoint a Pastor Recruitment Committee to be responsible for the employment of pastoral staff. The members of the Pastor Recruitment Committee may include pastoral staff, Deacons and representatives from members.

6.4.1.2. The Pastor Recruitment Committee shall identify and select suitable candidates in accordance with the requirements of the Board of Deacons, and shall recommend suitable candidate to the Board of Deacons.

6.4.1.3 Upon acceptance by the Board of Deacons, resolution of the appointment shall be decided at the General Meeting.

#### 6.4.2. Employment of Pastors and Evangelists

6.4.2.1. The Board of Deacons is to appoint a Pastor Recruitment Committee to be responsible for the employment of pastoral staff. The members of the Pastor Recruitment Committee may include pastoral staff, Deacons and representatives from members.

6.4.2.2. The Pastor Recruitment Committee shall identify and select suitable candidates in accordance with the requirements of the Board of Deacons, and shall recommend suitable candidate to the Board of Deacons.

6.4.2.3. Upon acceptance, the Board of Deacons is entitled to, on its own decision, to engage the selected candidate on a contract basis for a period not exceeding one year. In case of an employment for a term exceeding one year or for the first renewal of the appointment thereafter, the resolution in respect of appointment shall be decided at a General Meeting.

### 6.5. Dismissal of Pastoral Staff

6.5.1. If a pastoral staff is suspected of being in breach of the truth and teachings of the Holy Bible, committing acts that dishonor God's name; or willfully damaging the unity of the Church, preaching doctrines that are in contrary to the truths of the Holy Bible, the Board of Deacons shall proactively

conduct investigations into the matter; during the period the investigations are undertaken, the staff in question may, depending on circumstances, be temporarily suspended from office, however his remuneration and staff benefits shall remain unchanged. Should the investigations prove the facts of the case, the Board of Deacons shall propose a dismissal motion which shall be resolved at a General Meeting.

## 6.6. Ordination

6.6.1. After three years of continuous pastoral service in this Church, a motion for ordination may be proposed to the Board of Deacons by a Deacon or by another pastoral staff. Upon granting of authorization by the Board of Deacons the motion is then submitted to the General Meeting for a vote. After the motion is passed, the Pastoral Team shall be invited to form an Ordination Committee to deal with the Ordination matters for the Missionary concerned.

## 7. Public Officer

7.1. The position of Public Officer shall be filled by the Treasurer of the Board of Deacons.

7.2. The Public Officer must notify the relevant government department within one month of his appointment.

7.3. The Public Officer must fulfil the responsibilities required of him as a Public Officer by the government.

## 8. Finance and Assets

### 8.1. Financial Reports

8.1.1. The financial reports of the Church must be published in the General Annual Meeting.

8.1.2. The financial reports of the Church must be filed with the relevant government department in accordance with statutory requirements.

### 8.2. Auditing

8.2.1. A registered auditor who is a non-member of this Church shall be appointed to audit the annual financial reports by a motion in an Annual General Meeting.

8.2.2. The audited annual financial reports must be approved at an Annual General Meeting.

### 8.3. Property

8.3.1. The Board of Deacons may rent suitable properties to meet the requirements for development of the Church, except that the rental payment may not exceed 15% of the general account revenues in the previous financial year.

8.3.2. Any motion for purchase, sale, transfer or renovation of properties owned by the Church may only be approved with 75% of the members in favor in a General Meeting.

### 8.4. Accounts

8.4.1. For any bank account opened in the name of Austral-Asian Christian Church Incorporated upon authorization of the Church, the ownership of which shall be to the Church.

## **9. Common Seal**

9.1. The Board of Deacons shall be responsible for overseeing the use of the common seal of this Church, the scope of use of the common seal shall cover resolution documents of the Board of Deacons and all documents relating to this Church that are legally binding. For it to be valid and effective, each instance of use of the common seal must be accompanied with the signatures of two current serving Deacons.

## **10. Winding Up**

10.1. This Church may be wound up in accordance with a decision at a General Meeting, with 75% of the members present at the meeting in favor of the motion.

10.1.1. Written notice of this meeting at which a special resolution is to be proposed shall be given at least 21 days prior to the date of the General Meeting.

10.2. In the event the Church is wound up for any reason whatsoever, the net assets wholly owned by the Church may not be distributed to the members of this Church, these must be decided by a General Meeting to be bequeathed to a local church or organization, which is charitable at law with at least 20 years of founding history and which shares the same faith and mission as this Church, in order to enable the recipient organization to continue using these assets for expanding the reach of the Kingdom of Heaven.

10.3. In the event the Church is wound up for any reason whatsoever, and the assets of the Church are insufficient to cover its liabilities, members of this Church shall equally bear the liabilities owed by this Church.

## **11. Amendments to Constitution**

11.1. The Articles relating to the Statement of Faith in this Constitution may not be amended.

11.2. Any motion for amendment of this Constitution must be proposed by the Board of Deacons to the General Meeting.

11.3. Any motion for amendment of this Constitution must be approved by at least 75% of the members present at the General Meeting in favor of the motion.

## **12. Powers**

12.1 The Church shall have all the powers conferred by section 25 of the South Australia Associations Incorporation Act 1985.

12.2 The Church is a non-profit charitable organisation under the law of Australia.

## **13. Supplementary Rule**

Note 1: Deacons for the year 2019 for the respective terms of one year, two years and three years in order to facilitate the transition.